**GREEN TOWNSHIP BOARD OF EDUCATION**

**MINUTES**

**Regular Meeting**

**February 15, 2023**

**Time: 6:00 p.m. Place: Green Hills School - Library**

**I**. **CALL TO ORDER** at 6:00pm by President Bilik

**A. FLAG SALUTE-**Led by President Bilik

**B. OPEN PUBLIC MEETINGS ACT STATEMENT-**Read by President Bilik

“This is a regular meeting of the Green Township Board of Education held for the purpose of transacting appropriate Board business. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

**C. ROLL CALL**

Term Roll Call

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Mr. | CJ Bilik | 2024 | Present |  |
| Mrs. | Marie Bilik | 2023 | Present |  |
| Ms. | Crystal Bockbrader | 2025 | Present |  |
| Mrs. | Ann Marie Cooke | 2024 | Present |  |
| Dr. | Noah Haiduc-Dale | 2025 | Present | Arrived at 6:05pm, left at 7:13pm |
| Ms. | Maureen McGuire | 2023 | Present |  |
| Ms. | Kristin Post | 2024 | Present |  |
| Ms. | Holly Roller | 2025 | Present |  |
| Dr. | Melissa Van Blarcom | 2023 | Present |  |
|  |  |  |  |  |
| Dr. | Jennifer Cenatiempo, Superintendent |  | Present |  |
| Mrs. | Karen Constantino, SBA |  | Present |  |

**D. MISSION STATEMENT –**Read by Ms. McGuire

Our mission at Green is to educate every student in a safe and secure environment to become a confident and caring life-long learner, who can communicate and contribute positively to the changing needs of society. The district, in cooperation with the community, will provide an academic environment that values excellence, initiative, and diversity of our students and community, while supporting a program of studies that is congruent with the New Jersey Student Learning Standards.

**II**.  **PRESENTATIONS**

A. Welcome Dr. Piccirillo, Newton Public Schools Superintendent

-Dr. Cenatiempo welcomed Dr. Piccirillo who started at Newton Public School on December 27, 2023. Dr. Piccirillo discussed the meetings he had with Green so far-Tridistrict and that the schools have had curriculum meetings across 8th grade with Newton.

B. Presentation by Vincent DeLucia, New Jersey School Boards Educator in Residence on the topic

of Implicit Bias from 6-7pm.

Mr. Vincent DeLucia, Educator-in-Residence for NJ School Boards provided Implicit Bias training for the BOE and the members in the audience.

C. Presentation by Ms. Voris’ SOAR students on their attendance at the Model UN trip. Students to arrive at 7pm.

Ms. Voris’ students who attended the Model UN Soar Trip presented to the BOE and Public .The students discussed the debating of topics and the awards that were received while on this trip.

D. Budget Discussion by Dr. Cenatiempo

Dr. Cenatiempo discussed the current budget process, and that we don’t have real numbers yet. She also talked about Banked Cap, facility upgrades that are still being considered, and ideas for savings in the budget. The meeting on the 8th of March was cancelled, and the meeting on the 15th of March is being moved to 6pm. Ideas were brought forward regarding transportation: ask families to drive students for a nominal amount of compensation, expansion of sidewalks, Mrs. Cooke mentioned that they looked at changing the parking lot in the past, and it was cost prohibitive. President Bilik appreciated the creative conversation regarding transportation. Ms. Post asked if we are able to increase our number of choice seats. Dr. Cenatiempo said we cannot increase them.

**III. CORRESPONDENCE-None**

**IV. PUBLIC PARTICIPATION ON AGENDA TOPICS –**at 8:08pm-None.

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

# **V. VARIOUS REPORTS**

A. NEWTON BOARD OF EDUCATION UPDATE - Mrs. Cooke

-There has not been a meeting since 2/21, 3/7 is the upcoming meeting.

-Attended the Tri District meeting on 2/13

-Ms. Post gave the update on the Tri District meeting that was held. There were discussions with the Newton and Andover Boards. Discussions included the work with cross curriculum and mental health. The next meeting will be in April and held at Green Hills School.

B. PTA UPDATE - Mrs. Post

-There has been no meeting since we last met

-Calendar raffle is in full swing

C. BOARD PRESIDENT’S REPORT - Mrs. Bilik

-On 2/2 attended the Green Retired Teacher’s luncheon

-On 2/6 attended the Firearms Safety Commission

-On 2/10 & 2/11 attended the Nominating Committee for the new slate of officers

-Attended all committee meetings

-Will be in Trenton tomorrow for Safety Arms Report

-Pivoting on mental health for gun safety

D. SUPERINTENDENT’S REPORT - Dr. Cenatiempo

HIB: There is 1 unfounded HIB to report.

Drills: Fire Drills 1/20/23

Lock Down Drill 1/31/23

-Tested our new security system; License scanner is working

-Two unfounded HIBS

-Mrs. Cooke mentioned the zoom presentation on HIB was excellent, and asked about the Kindness 101 Project

E. BUSINESS ADMINISTRATOR/BOARD SECRETARY’S REPORT - Mrs. Constantino

-Reminded BOE members to complete their financial disclosures due by 4/30

-Reminded BOE members to confirm what required training (in person or virtual) that they would like to be signed up for

-“Real” pizza Fridays have started again

**VI. DISCUSSION ACTION ITEMS**-None

**VII. BOARD BUSINESS** - Mrs. Ann Marie Cooke-Read the resolution below aloud.

1. Motion to approve the following resolution:

**Resolution**

**Waiver of Requirements**

**Special Education Medicare Initiative (SEMI) Program**

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2023-2024 school year, and

Whereas, the Green Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students,

Now Therefore Be It Resolved, that the Green Township Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Sussex an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2022-2023 school year.

**FY 2023 Reimbursement Revenue Projection**

|  |  |
| --- | --- |
| Medicaid-Eligible/Special Education Student Count per NJ SMART 10/12/22 snapshot | **21** |
| District Projected Reimbursement Revenue: | **$10,909.08** |
| District Budgeted Reimbursement Revenue Requirement: | **$9,818.17** |

Motion- Mrs. Cooke Second – Dr. VanBlarcom

**/Roll Call/**



2. Motion to accept minutes of the January 30, 2023 regular meeting.

3. Motion to accept the minutes of the January 30, 2023 executive session

4. Motion to accept the HIB report from the January 30, 2023 Regular Meeting.

5. Motion to approve the “Pennies for Benny’s” fundraiser to support Benny’s Bodega by collecting

change in each homeroom from February 16 - 28, 2023, to be hosted by Beth Voris and the

students in SOAR.

6. Motion to rescind the motion to approve Challenge Day, supporting our current 8th grade mental

health, at a cost of $5,700 for the full day assembly program to be paid for out of the Mental

Health CRSSA grant.

7. Motion to approve Challenge Day, supporting our current 8th grade mental health, at a cost of

$5,900, with expected prepaid travel not to exceed $2,000 (included in $5,900), for the full day

assembly program to be paid for out of the Mental Health CRSSA grant.

Motion- Mrs. Cooke Second- Ms. Post

/Roll Call/



**VIII. UNFINISHED BUSINESS-** None

**IX. NEW BUSINESS** - None

**X. COMMITTEE REPORTS**

**A. CURRICULUM** - Dr. Noah Haiduc-Dale, Chairperson

1. Motion to approve following professional development request(s):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Staff Member** | **Conference Name** | **Provider/Location** | **Date(s)** | **Cost** |
| Karen Constantino | 2023 NJASBO Annual Conference | Atlantic City, NJ | 6/6/2023-6/9/2023 | Registration $275  Hotel: $117.03 X 3 Nights=$351.24  Mileage: 309.2 miles round trip @ $.47/mile=$145.32 |

2. Motion to approve the following field trips:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Teacher** | **Grade** | **Trip** | **Location** | **Date(s)** | **Cost** |
| Lisa Sprofera  Tara Lavalley | 1st | Sussex County Fairgrounds | 37 Plains Road  Augusta, NJ | 4/5/23 | $114 plus  Transportation  No Cost to the BOE |
| Sue Stobie | 7th | Sandy Hook | Sandy Hook  128 S. Hartshorne Drive  Highlands, NJ | 5/30/23  Rain Date  6/1/23 | TBD |
| Kelly McKeown  Amanda DiSanti | 2nd | Newton High School  FFE - Science Activities | Newton High School  44 Ryerson Ave  Newton, NJ | 4/18/23 | Transportation $260.00  No Cost to the BOE |

Motion – Dr. Van Blarcom Second – Mr. Bilik

/Roll Call/



**B. FINANCE** - Mrs. Ann Marie Cooke, Chairperson –Meeting was held on 2/8

**January 2023 Financial Reports (attachment)**

1. Motion to approve the General Fund bills list for January 26, 2023 through February 15, 2023

for a total of $922,133.97 (attachment)

2. Motion to accept the Board Secretary’s monthly certification, as attached, pursuant to

N.J.A.C. 6:20-2.12(d) that as of January 31, 2023, no line item account has encumbrances

and expenditures, which in total exceed the line item appropriation in violation of N.J.S.A. 18A-22-8 and 18A-22-8.1.

3. Pursuant to N.J.A.C. the Green Township School District Board of Education, after

review of the Board Secretary’s and Treasurer’s monthly financial reports certify that as of January 31, 2023 and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.2 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

4. Motion to accept the financial reports from the Board Secretary and the Treasurer of

School Monies for the month of January, 2023.

5. Motion to approve transfers for January, 2023.

6. Motion to approve the disbursements from January 26, 2023 through February 15, 2023

for the Student Activities Account in the amount of $3,848.46 and the Business

Office Petty Cash Account in the amount of $0. **(attachment)**

Motion……………………………. Second……………………………

/Roll Call/

7. Motion to approve the Resolution to participate in the Joint Transportation Agreement for the

2023-2024 school year with the Sussex County Regional Cooperative with administrative fees as

Follows:

|  |  |
| --- | --- |
| **Transportation For:** | **Administrative Fee:** |
| Public School Students Transportation To and From | 2% |
| Athletics and Field Trips | 4% |
| Special Education School Students To and From | 4% |

8. Motion to approve the withdrawal of $53,965.36 out of the maintenance reserve to cover the

cost of various required maintenance items within the Green Hills School.

Motion – Mrs. Cooke Second – Mrs. Roller

/Roll Call/



**C. OPERATIONS** - Dr. Melissa Van Blarcom, Chairperson

-Meeting was held on 2/8

-Reviewed ongoing projects

-Reviewed quotes for mantrap

-Reviewed fund balance

**D. PERSONNEL** - Mrs. Holly Roller, Chairperson

1. Motion to accept, with regret, the resignation of Paraprofessional Candy Groth, effective

February 24, 2023, as per the superintendent.

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2. Motion to approve the following as Substitute Teacher/Teacher’s Aide for the 2022 - 2023 school

year, pending proper paperwork and criminal history/background check, as recommended by the

Superintendent.

Jorgie Smith

Monerh Muheisen

Motion – Ms. Roller Second – Mrs. Cooke

/Roll Call/



**E. POLICY** - Mr. CJ Bilik, Chairperson

1. Motion to approve the second reading and approval of the following policies and regulations:

P 0152 Board Officers (Revised)

P 0161 Call, Adjournment, and Cancellation (Revised)

P 0162 Notice of Board Meetings (Revised)

P & R 2423 Bilingual and ESL Education (M) (Revised)

P & R 5200 Attendance (M) (Revised)

P 8140 Student Enrollments (M) (Revised)

R 8140 Enrollment Accounting (M) (Revised)

P & R 8330 Student Records (M) (Revised)

R 8420.2 Bomb Threats (M) (Revised)

R 8420.7 Lockdown Procedures (M) (Revised)

R 8420.10 Active Shooter (M) (Revised)

Motion – Mr. Bilik Second – Ms. Post

/Roll Call/



**XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS** at 8:28pm-None

This public session is designed for members of the public to speak on issues for Board consideration. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

**XII. CLOSED MEETING**

Closed Meeting Motion was read by Mrs. Bilik at 8:29pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

a Matters rendered confidential by Federal Law, State Law, or Court Rule

b Individual privacy

c Collective bargaining agreements

d Purchase or lease of real property if public interest could be adversely affected

e Investment of public funds if public interest could be adversely affected

f Tactics or techniques utilized in protecting public safety and property

g Pending or anticipated litigation

h Attorney-client privilege

i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing “b”-Individual Privacy

Motion – Ms. Post Second – Dr. Van Blarcom

Roll Call/



**XIII. RECONVENE**

Motion to reconvene into public session at 9:10pm.

Motion – Dr. Van Blarcom Second – Ms. Post

/Roll Call/



**XIV. ADJOURNMENT**

Motion that the Board of Education shall adjourn at 9:19pm.

Motion – Ms. Post Second – Ms. Roller

/Roll Call/

